

ALLERGY / ASTHMA EMERGENCY ACTION PLAN INSTRUCTIONS

At Trinity, we recognize our responsibility to develop appropriate health plans for students with food allergies and/or asthma, which detail emergency treatment while proactively addressing conditions to prevent exposure. We believe a collaborative partnership between school, family and the child's doctor is the best way to achieve this goal.

Please review these instructions carefully. Your child will not be allowed to start school until a properly completed form and required meds are submitted.

- A Physician's review and signature are required for submission.
- Include a passport-style photo of your child that clearly shows facial features.
- If special instructions are necessary, please outline on a separate page and attach to the AAP.
- **Medications**
 - Prescription medications must be provided in original packaging with doctor's prescribing information.
 - Over the counter medications (Benadryl, Zyrtec, etc.): Please be sure the type of medication provided accommodates the doctor's dosing instructions. We are unable to cut pills to meet specifications.
 - Check expiration dates. Plan to replace meds upon expiration.
 - **Bring all required medications to your child's class Co-Op Adult & Parent Orientation meeting.** Place meds in a ziplock bag with your child's name written on the outside, and present to a teacher.
 - Please refer to school year calendar mailed home in May or posted on our website Resources page, upper right.
- It is the responsibility of the parent/guardian to inform the school of any changes in allergy/asthma status. Changes to dosing information or the addition of new medications require a new plan, authorized by a physician.
- Please make sure information is legible and that each section is completed.